



**BRANCH/SUB-BRANCH OFFICE OPENING**

**BRANCH**

**SUB-BRANCH**

1) **NAME OF MEMBER FIRM:** \_\_\_\_\_

2) **BRANCH/SUB-BRANCH NAME** (If Applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone # : \_\_\_\_\_

Fax # : \_\_\_\_\_ Email Address: \_\_\_\_\_

3) **DATE OF OPENING:** \_\_\_\_\_

*(Please note all offices require IDA approval before opening)*

4) **BRANCH MANAGER** (in the case of a sub-branch, name and branch of the branch manager or partner, director or officer responsible for supervision):

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Location: \_\_\_\_\_

5) **WILL THIS BRANCH TRADE IN FUTURES CONTRACT OPTIONS?**

Yes - Futures and Securities

Yes - Futures only

No

6) **REGISTERED PERSONNEL**

List all registered personnel who will be working at this location, along with their categories of registration.  
*(continue on a separate page if necessary)*

\_\_\_\_\_  
Name of Partner, Director or Officer (please print)

\_\_\_\_\_  
Signature of Partner, Director or Officer

\_\_\_\_\_  
Member

\_\_\_\_\_  
Date