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Contact:

For distribution to relevant parties within your firm

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New Requirements

Continuing Education

A mandatory Continuing Education (CE) program for member firms will be introduced, subject to SRO approval, on July 1, 1999. Policy No. 6, Continuing Education, was passed by the Association's Board of Directors at its January 13, 1999 Board meeting.

In order to assist member firms to communicate CE program information to their employees, the Association has prepared informational material that can be used at the member's option.

CE materials available to members include:

1. Continuing Education/Registration Category Chart
2. **Continuing Education Backgrounder: Information and Fact Sheet**
3. **Newsletter article, for possible use in employee newsletters or on internal web sites**
4. ***Frequently Asked Questions*, for possible use in employee newsletters or on internal web sites**

If you are interested in receiving a copy of any of the above material, please complete the **Continuing Education Documents Request Form** indicating which documents you require by faxing it back to the Public Affairs Department, at (416) 364-0753. Documents sent by email will be provided in Word 97 (PC users only) and/or PDF file formats.

Please refer to and complete the **Continuing Education Documents Request Form**.

Lyn M. Gilchrist
Association Secretary